



Privacy Policy

PDI
Drs. Wells, Lundeen and associates

A new level of care and access

YOUR HEALTH CARE INFORMATION - PROTECTING YOUR PRIVACY

It is your right as a patient to be informed of the privacy practices of your health care provider as well as to be informed of your privacy rights with respect to your personal health information. This Notice of Privacy Practices is intended to provide you with this information.

PDI It is your right as a patient to be informed of PDI legal duties with respect to protection of your personal health information.

PDI is required to:

- Maintain the privacy of your health information;
- provide you with a notice of the legal duties and privacy practices regarding protected health information collected and maintained about you; and
- Abide by the terms of this notice.

PDI reserves the right to change the terms of the notice of privacy practices and make new notice provisions effective for all protected health information that it maintains. PDI also reserves the right to change the terms of its notice with respect to any applicable more limited uses and disclosures.

PDI will promptly revise and distribute its notice whenever PDI makes a substantial change to any of its privacy practices.

PDI will not use or disclose your health information without your authorization, except as described in this notice.

YOUR HEALTH INFORMATION RIGHTS

You have the right to:

- Request a restriction on certain uses and disclosures of your health information
- Receive Confidential Communications
- Inspect and obtain a copy of your health record
- Amend your health record
- Obtain an accounting of disclosures of your health information
- Obtain a paper copy of the notice upon request

USES AND DISCLOSURES FOR TREATMENT, PAYMENT AND HEALTH CARE OPERATIONS

PDI is permitted by the federal privacy rule to use or disclose your protected health information for treatment, payment or health care operations.

PDI MAY USE OR DISCLOSE YOUR HEALTH INFORMATION FOR TREATMENT

PDI may use or disclose your health information in the provision, coordination or management of your health care.

PDI MAY USE OR DISCLOSE YOUR HEALTH INFORMATION FOR PAYMENT. PDI may use or disclose your health information to obtain reimbursement for the provision of health care services. The bill may include information that identifies you, your diagnosis and your treatment.

PDI MAY USE OR DISCLOSE YOUR HEALTH INFORMATION FOR ROUTINE HEALTH CARE OPERATIONS.

PDI may use or disclose your health information for evaluation of patient care services, evaluating the performance of health care providers, activities relating to compliance with the law and business planning and development.

USES OR DISCLOSURES OF YOUR PROTECTED HEALTH INFORMATION PERMITTED WITHOUT YOUR AUTHORIZATION

Without your written authorization, PDI may use or disclose your health information for the following purposes:

AS REQUIRED BY LAW: PDI may use or disclose protected health information to the extent that the use or disclosure is required by law and the use or disclosure complies with and is limited to the relevant requirements of the law. Uses or disclosures required by federal privacy rule and limited by the more protective requirements of state law including the following:

- Disclosures about victims of elderly or child abuse;
- Disclosures for judicial and administrative proceedings; or
- Disclosures for law enforcement purposes

PUBLIC HEALTH: As required by law, PDI may use or disclose your protected health information to the State of Wisconsin for the purpose of statutory reporting.

PDI may disclose your protected health information excluding mental health, alcohol or drug abuse or developmental disabled or HIV test result to a state or federal public health agency for the purpose of preventing or controlling disease, injury or disability. PDI may disclose your protected health information excluding your HIV test result without your authorization to a county agency investigating child abuse.

PDI may disclose your protected health information excluding mental health, alcohol or drug abuse or developmental disabled or HIV test result without your authorization to the Food and Drug Administration (FDA).

PDI may disclose your HIV test result without your authorization to a person that may have sustained a contact that carries a potential for transmission of HIV.

PDI may disclose your protected health information that is reasonably related to a work related illness or injury if an application for workers' compensation has been filed.

VICTIMS OF ABUSE, NEGLECT OR DOMESTIC VIOLENCE: PDI may disclose health information except for an HIV test result if PDI reasonably believes that an individual is a victim of child abuse.

HEALTH OVERSIGHT ACTIVITIES: PDI may disclose your protected health information in response to a court order. PDI may disclose your mental health, alcohol or drug abuse or developmental disability related health information to the Department of Health and Family Services, to the county for coordination of human services and to a representative of the board on aging and long-term care. The remainder of your protected health information may be disclosed without your authorization to a state or federal agency.

JUDICIAL AND ADMINISTRATIVE PROCEEDINGS: PDI may disclose your protected health information in response to a court order. PDI may disclose your protected health information in response to a subpoena if PDI is a party to a court action, PDI has received your authorization to disclose and has not complied within two business days or PDI failed to respond to a request for workers compensation records. PDI may disclose your protected health information excluding mental health, alcohol or drug abuse or developmental disabled or HIV test result in response to a subpoena from a state or federal agency.

FOR ACTIVITIES RELATED TO DEATH

CORONER OR MEDICAL EXAMINER: PDI may use or disclose your protected health information that is not an HIV test result or related to mental health, alcohol or drug abuse and developmental disabilities to a coroner or medical examiner.

FUNERAL DIRECTOR: PDI may use or disclose your HIV test result to a funeral director.

FOR CADAVERIC ORGAN, EYE OR TISSUE DONATION PURPOSES: PDI may use or disclose your HIV test result to organ procurement organizations or other entities engaged in the procurement, banking, or transplantation or cadaveric organs, eyes or tissue for the purpose of facilitating organ, eye or tissue donation and transplantation.

RESEARCH: PDI may use or disclose your protected health information for research purposes if the researcher has obtained your permission or fulfilled the stringent privacy requirements of state and federal law.

TO AVOID SERIOUS THREAT TO HEALTH OR SAFETY: PDI may disclose your protected health information under limited circumstances to law enforcement officials to avert a serious threat to health or safety.

DISCLOSURES FOR SPECIALIZED GOVERNMENT FUNCTIONS: PDI may disclose protected health information excluding mental health, alcohol or drug abuse or developmental disabled or HIV test result for national security, for protection of the President and for medical suitability determination or of Armed Forces personnel to a state or federal agency.

PDI may disclose protected health information to a limited staff of a correctional institution or a custodial law enforcement official for the provision of health care and the transport of inmates.

WORKERS COMPENSATION: PDI may disclose protected health information reasonably related to a workers' compensation injury.

Except for the situations listed above and treatment, payment or health care operation purposes, the use or disclosure of your health information requires PDI to obtain your written authorization in writing at any time by submitting your written withdrawal to PDI's privacy officer.

PATIENT COMPLAINT PROCESS

If you believe your privacy rights have been violated, you may file a complaint with PDI or with the Secretary of the Department of Health and Human Services. There will be no retaliation against you for filing a complaint.

To file a complaint with PDI contact PDI's privacy officer who will provide you with necessary assistance.

QUESTIONS OR CONCERNS

If you have any questions or concerns regarding your privacy rights or the information in this notice, please contact:

PDI
Business Manager
PO Box 320486
Franklin, WI 53132
414-235-5607